



**Harvey Elementary School
1908 Route 3, Harvey Station, NB E6K 2P4
Parent School Support Committee**

Minutes

Date: ~~April 28th, 2025~~ May 5th, 2025 Time: 7:00pm

Location: Harvey Elementary School

PSSC Members Present:

**Lara Chessie – Chair
Shawn Little - Vice Chair
Amanda Quackenbush - Teacher Rep.**

Parents:

Sarah Kantor

PSSC Members Regrets:

**Melissa Hickey
Erika Violette**

School/DEC Representation Present:

**Julie Holt - Principal
Melissa Little – Vice Principal**

School/DEC Representation Regrets:

Serena Bradford - DEC

Call to Order: 7:10pm

Approval of the Agenda: 1) Sarah Kantor 2) Shawn Little

Approval of the Minutes from Previous Meeting: 1) Shawn Little 2) Sarah Kantor

Business Arising from the Minutes:

- 1. French Immersion Registration – update – currently have 19 students registered for 2025-26**
- 2. District Request/Infrastructure concerns – update – Stuart Pope (ASD-W facilities) and 2 engineers from DTI are coming to look at the mail/copy room space to convert it into a barrier-free washroom on May 12th.**

New Business:

- 1. PBIS (Positive Behavioural Interventions & Supports) - signs with Behaviour Matrix and Mission and Vision Statements have arrived and will be installed during the summer. The PBIS Expectations videos have been completed as well.**
- 2. Pre-Kindergarten Day – Monday, May 26th – 10:30-12:00 – 35 students are registered; current K students will also attend school that day. Three classrooms will be set up for the Pre-K children and they will rotate from room to room with Sue Little, Melissa Little and Bailey Graham. Julie will talk to the parents in the gym.**
- 3. Final round of HELLO – begins May 9th**
- 4. Harvey Elementary's 60th birthday – Julie will contact the Harvey Heritage Association and ask if they would like to help commemorate this event in the fall for the HES students.**

5. **Staffing – no information has been provided for next year; staffing cuts (Library Workers, etc.) have been made at the district level to meet the Gov’t’s request to reduce expenditures.**
6. **Upcoming dates:**
 - a. **May 7th – Matt the Music Man**
 - b. **June 2nd – Volunteer Appreciation Luncheon**
 - c. **June 13th – Worlds UNBound – all classes will have a 60 or 90 minute session with the UNB students. (STEM)**
 - d. **June 18th – Grade 5 Farewell**
 - e. **June 20th – last day of school**
7. **Proposed Pilot Program – Revised School Calendar – background was provided for all members of the PSSC (conversation initiated by the Principal with the PSSC Chair; letter written by Chair and 2 members of the PSSC to HES Admin and the Superintendent; withdrawal of expression of interest). Change in the calendar would mean a 230% increase in the number of PD Days.**
 - **A discussion on what constitutes a Conflict of Interest was tabled with the understanding that additional information would be required should this concern arise with future opportunities.**
8. **Meeting Schedule – May 28th meeting date has been changed to Monday, June 2nd. This is the final meeting of the year and will be in-person.**
9. **Other**

Correspondence: Letter written by three members of the PSSC will be included with the meeting minutes.

Closing Comments:

Date of Final Meeting: June 2nd, 2025 – 7pm

Adjournment: